



Rizzetta & Company

# **Preserve at Wilderness Lake Community Development District**

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## **Board of Supervisors' Meeting November 7, 2018**

**District Office:  
5844 Old Pasco Road, Suite 100  
Pasco, Florida 33544  
813.994.1615**

**[www.wildernesslakecdd.org](http://www.wildernesslakecdd.org)**

## **PRESERVE AT WILDERNESS LAKE CDD COMMUNITY DEVELOPMENT DISTRICT**

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

<b>Board of Supervisors</b>	Beth Edwards Scott Diver Sam Watson James Estel Lou Weissing	Board Supervisor Board Supervisor Board Supervisor Board Supervisor Board Supervisor
<b>District Manager</b>	Matthew Huber	Rizzetta & Company, Inc.
<b>District Counsel</b>	John Vericker	Straley Robin & Vericker
<b>District Engineer</b>	Greg Woodcock	Cardno Engineering

**All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

**PRESERVE AT WILDERNESS LAKE COMMUNITY DEVELOPMENT DISTRICT  
DISTRICT OFFICE – 5844 OLD PASCO ROAD - SUITE 100 – WESLEY CHAPEL,  
FLORIDA 33544**

**[WWW.WILDERNESSLAKECDD.ORG](http://WWW.WILDERNESSLAKECDD.ORG)**

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October 31, 2018

**Board of Supervisors  
Preserve at Wilderness Lake  
Community Development District**

**FINAL AGENDA**

Dear Board Members:

The regular meeting of the Board of Supervisors' of the Preserve at Wilderness Lake Community Development District will be held on **Wednesday, November 7, 2018 at 6:30p.m.** at The Preserve at Wilderness Lake Lodge, located at 21320 Wilderness Lake Boulevard, Land O' Lakes, FL 34637. The following is the tentative agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. AUDIENCE COMMENTS / BOARD & STAFF RESPONSES**
- 4. BOARD SUPERVISOR REQUESTS AND WALK ON ITEMS**
- 5. BUSINESS ITEMS**
  - A. Consideration of Resolution 2019-01, Authorizing the Investment of District Operating Reserve Funds and Available District Bond Funds .....Tab 1
- 6. GENERAL INTEREST ITEMS**
  - A. District Counsel's Report
  - B. District Engineer's Report
  - D. GHS Environmental Report
  - E. Landscaping Report
    1. Review of PSA Report
    2. Discussion of bid review process
  - F. Lodge Manager's Report .....Tab 2
- 7. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of the Board of Supervisors' Meeting held on October 3, 2018 .....Tab 3
  - B. Consideration of Operation and Maintenance Expenditures for September 2018.....Tab 4
- 8. REVIEW OF MONTHLY FINANCIALS & RESERVE STUDY**
  - A. Financial Statements for September 2018
  - B. Reserve Study Report.
- 9. STAFF REPORTS**
  - A. District Manager's Update
- 10. SUPERVISOR REQUEST**

**11. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call me at (813) 994-1001.

Very truly yours,

Matthew Huber  
District Manager

cc: John Vericker, Straley & Robin  
Greg Woodcock, Cardno  
Tish Dobson, Lodge Manager

# Tab 1

## RESOLUTION 2019-01

### **A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE PRESERVE AT WILDERNESS LAKE COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING THE INVESTMENT OF DISTRICT OPERATING RESERVE FUNDS AND AVAILABLE DISTRICT BOND FUNDS; AUTHORIZING CERTAIN BOARD MEMBERS TO CONDUCT SUCH INVESTMENT TRANSACTIONS; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE**

WHEREAS, The Preserve at Wilderness Lake Community Development District (the "**District**") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, Section 190.011(5), Florida Statutes, authorizes the District to adopt resolutions which may be necessary for the conduct of District business; and

WHEREAS, the Board of Supervisors of the District (the "**Board**") typically meets monthly to conduct the business of the District, including periodic discussion and review of the District financials; and

WHEREAS, notwithstanding regular District Board meetings, in order to conduct the business of the District in an efficient manner and maximize investment return of District funds while at the same time prioritizing safety of principal and liquidity of funds, the District wishes to adopt this Resolution to memorialize certain parameters regarding investment of District operating reserve funds and District bond funds as well as confirmation of the individual(s) appointed to authorize such transactions; and

WHEREAS, the District determines this Resolution is not an "investment policy" as that term is defined in Section 218.415, Fla. Stat., as amended; and

WHEREAS, to the extent not historically adopted, the District adopts the "no written investment policy" as more specifically referenced in Section 218.415(17), Fla. Stat., as amended; and

WHEREAS, the District determines that this Resolution is in the best interest of the District and is necessary for the efficient conduct of District business; and the preservation of District assets and/or facilities.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PRESERVE AT WILDERNESS LAKE COMMUNITY DEVELOPMENT DISTRICT:**

**Section 1. Operating Reserve Funds:** The District Board hereby authorizes the placement of District operating reserve funds in investments which meet the following requirements:

1. Investments which provide the maximum amount of safety of principal and liquidity

of funds to pay obligations as they come due while at the same time maximizing investment return.

2. Investments which meet all applicable requirements of law including but not limited to the provisions of Chapter 190 and Section 218.415, Fla. Stat., as amended.

**Section 2. Bond Funds:** The District previously issued its Capital Improvement Revenue Refunding Bonds, Series 2012 and Capital Improvement Revenue Refunding Bonds, Series 2013 (collectively, the “**District Bonds**”). The District Bonds were issued to refinance the bonds that were issued for the construction of District infrastructure. The District Bonds were issued pursuant to a Master Trust Indenture dated as of January 1, 2002, as well as a Fifth Supplemental Trust Indenture dated as of March 1, 2012 and a Sixth Supplemental Trust Indenture dated as of July 1, 2013 (collectively, the “**Indentures**”). U.S. Bank, National Association serves as the current Trustee under the Indentures. Pursuant to the Indentures, non-ad valorem assessments collected by the District are set aside to make bond payments in November and May until maturity of the respective bonds in compliance with the terms of the Indentures. To the extent bond funds are available for investment, the District Board authorizes the placement of such funds in investments which meet the following requirements:

1. Investments which provide the maximum amount of safety of principal and liquidity of funds to pay obligations as they come due while at the same time maximizing investment return.
2. Investments which meet all applicable requirements of law including but not limited to the provisions of Chapter 190 and Section 218.415, Fla. Stat., as amended.
3. Investments which meet all applicable requirements of the respective indentures including but not limited to "Investment Obligations" as that term is defined in the respective indentures.

**Section 3. District Manager:** Rizzetta & Company, Inc. (“**Rizzetta**”) serves as the District Manager in the capacity as specifically defined in Section 190.007, Fla. Stat., as amended, or may perform other duties as prescribed by the District Board. However, Rizzetta does not represent the District as a Municipal Advisor or Securities Broker nor is Rizzetta registered to provide such services as described in Section 15B of the Securities and Exchange Act of 1934, as amended. Similarly, Rizzetta does not provide the District with financial advisory services or offer investment advice in any form. Rizzetta may assist the District during a bond issuance, as requested by the Board from time-to-time, by delivering an assessment methodology report which is limited to allocating the community benefit derived from the capital improvement program across the lot types included in the community. Rizzetta has not provided any advice to the District and/or the Board of Supervisors on the investment of the proceeds referenced herein or with regards to the selection of and/or delegation of duty to the individuals identified in section four (4) below who are authorized to make investment transactions.

**Section 4. Authorized Individuals:** The Board hereby authorizes District Supervisor Lou Weissing (the “**CDD Supervisor**”), to authorize the investment of District operating reserves and District bond funds as long as such investments are in compliance with

this Resolution and otherwise in compliance with applicable law. Such individuals are designated as "Authorized Officers" as that term may be defined in the Indenture. The District Manager and Trustee will take direction from the CDD Supervisor, for the investment of such funds. The District Manager will not provide any advice as to timing or placement of operating reserve or bond funds. The CDD Supervisor, will act on behalf of the District with regards to operating reserves and bond funds to place all trades, either telephonically or by whatever means necessary. The CDD Supervisor, will provide direction to the District Manager and/or U.S. Bank, National Association as the Trustee, as applicable, for the amounts to transfer, where to transfer the funds and by what means. Although authorized to make transfers, the CDD Supervisor, shall endeavor to bring any contemplated transfer to the District Board for consideration at least thirty (30) calendar days before a trade is needed.

**Section 5.** A copy of this Resolution shall be provided to U.S. Bank, National Association and any successor trustees under the Indenture. This Resolution is intended to supplement and revise prior resolutions and actions by the District. All District action, resolutions or parts thereof in actual conflict with this Resolution are, to the extent of such conflict, superseded and repealed.

**Section 6.** If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect. To the extent of any conflict between the terms of this Resolution and the Indentures or applicable law including, but not limited to, Chapter 190 and Section 218.415, Fla. Stat., as amended, the subject indentures and applicable law shall govern.

**Section 7.** This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED** in Public Session of the Board of Supervisors of The Preserve at Wilderness Lake Community Development District this 7<sup>th</sup> day of November 2018.

**Attest:**

**The Preserve at Wilderness Lake  
Community Development District**

\_\_\_\_\_  
Name: \_\_\_\_\_  
Assistant Secretary

\_\_\_\_\_  
Beth Edwards  
Chair of the Board of Supervisors



# Tab 2



## **Wilderness Lake Preserve Community Development District (CDD)**

Wilderness Lake Preserve

21320 Wilderness Lake Blvd • Land O Lakes, FL • 34637

Phone: 813-995-2437 • Fax: 813-995-2436

### **October 2018 Clubhouse Operations/Maintenance Updates**

- Replaced burnt out lights throughout the Lodge buildings.
- Reported seven light pole outages to Duke Energy. (WL Blvd. 3, Pine Knot Lane 2, Woods Bay Court 1, Whispering Wind Drive 1)
- Set up for the following events: Bunco, Fall Festival, Halloween Costume Party, Garage Sale, and the Haunted House.
- Removed cobwebs from all the buildings and docks. (Ongoing)
- Removed trash along the bank of the lake and ponds.
- Repaired four and replaced five landscape lights.
- Replaced one internal bladder on a toilet in the Fitness Center Women's Locker Room.
- Repaired twelve rails on the community fence.
- Began pressure washing the pool deck pavers, in preparation for the sanding and resealing project.
- Scheduled the repainting of the Ranger Station gates.
- Treated for ants throughout the community.
- Ran the monthly camera checks at Stoneleigh Park and Cormorant Cove dock.
- Replaced one bulb on the Tennis Courts.
- Painted the parking lot back stops.
- Repainted the Ranger Station Monument.
- Relocated the Stoneleigh Park lighting sensor.
- Installed new electrical lines for the landscape lighting at the entrance of Nature's Ridge, Palmetto Pines Palm Tree bed, and at the 2<sup>nd</sup> Pine Knot Lane Palm Tree bed.
- On-going pressure washing of the eaves, upper windows, pavers, columns, and playground equipment throughout the community.
- Removed rust stains from the stone columns, white caps, and fence line throughout the community.
- Painted the fence line in front of the Lodge and along WL Blvd. & Kickliter Lane.
- Cleaned the gutters.
- Installed the playground warning signs at Stoneleigh Park and Oakhurst/Woodsmere Park.
- Repaired the metal door sweep on the front door to the Activities Center.
- Repaired the door hinge on the rear Communication Board.
- Repainted the black signage posts at the entrances of the gated communities.
- Repaired the side molding on a chair in the Theater.
- Ordered a new Nature Center Classroom door.
- Repainted the Lodge bike racks.
- Cleaned all the chandeliers in the Lodge and Activities Center.



### Wilderness Lake Preserve Community Development District (CDD)

- Removed gum from the sidewalks throughout the Lodge campus and around the pool decks.
- Bleached all the poolside tables. (Weekly)

#### **1<sup>st</sup> Quarter 2018/2019 Projected Projects**

- Reupholster the Activities Center bar stools
  - Walt's Upholstering – Proposal submitted – **Board approved. Project to begin the 2<sup>nd</sup> week of November.**
- Replace two upright recumbent bikes in the Fitness Center – Unable to make repairs to the components due to availability of parts.
  - Fit Rev/Fitness Logic – Proposal submitted – **Deposit received. Installation date TBD.**
- Woodsmere/Oakhurst Horizontal Ladder Addition
  - Playground Services by David Bloom - \$2,300
  - Installation began on Tuesday, October 23<sup>rd</sup>.
  - Two additional rubber barriers are on order to complete the mulch enclosure.
  - The playground mulch will be installed the week of November 12<sup>th</sup>.

#### **Landscape Lighting**

- Conducted routine checks throughout the month during the AM & PM hours. Made necessary repairs and replacements.

#### **ABC 1-2-Tree, Inc.**

- Contracted to refine the CDD Palm Trees throughout the community. **Date TBD.**

#### **A Total Solutions, Inc.**

- Thursday, October 11<sup>th</sup>, replaced the power supply unit on the Stoneleigh Park Surveillance equipment.
- Saturday, October 13<sup>th</sup>, replaced the magnetic card reader lock on the rear pool gate.

#### **Capital Land Management**

- Wednesday, October 10<sup>th</sup>, mapped the areas for the landscape mulching project.
- Landscape Mulch Proposal: \$26,223.75 – Approved by District Manager, Matthew Huber
- ADA Playground Mulch Proposal: \$7,908.75 – Approved by District Manager, Matthew Huber
- Installation of the landscape mulch and ADA playground mulch to begin the week of November 12<sup>th</sup>.



## **Wilderness Lake Preserve Community Development District (CDD)**

### **Extreme Concrete Cleaning**

- Wednesday, October 24<sup>th</sup>, began cleaning the CDD sidewalks and curbing throughout the community.

### **Fitness Logic**

- Thursday, October 4<sup>th</sup>, replaced several washers, screws, and nuts on the Nautilus Leg Extension.
- Thursday, October 11<sup>th</sup>, performed Monthly Maintenance. Tested all equipment, checked pins, bolts, cables, tightened bolts on equipment and weights, tightened benches, and cleaned all equipment.

### **Himes Electric**

- Wednesday, October 17<sup>th</sup>, replaced the emergency lighting box in the Nature Center Classroom, due to a short in the electrical component.

### **Illuminations Holiday Lighting**

- Thursday, October 25<sup>th</sup>, began installing the holiday lighting.

### **Make It Burn, Inc.**

- Tuesday, October 2<sup>nd</sup>, replaced the propane valve and burner on the fire pit.

### **PSA**

- Thursday, October 11<sup>th</sup>, conducted the monthly Landscape Inspection.
- Friday, October 19<sup>th</sup>, hosted the Landscape Bid meeting and drive-thru.

### **Ryman Cooling & Heating Services**

- Submitted a proposal to repair and upgrade the Fitness Center HVAC system.

### **Sir Speedy**

- Produced and mailed out the November newsletter.

### **Sunrise Landcare Company**

- Thursday, October 11<sup>th</sup>, conducted the monthly Landscape Inspection.
- Reported numerous irrigation issues throughout the community.
- **Holiday Rotation Selection: Red & White Begonias – Installation scheduled to be completed by Saturday, December 1<sup>st</sup>.**



## **Wilderness Lake Preserve Community Development District (CDD)**

### **Sun Pavers**

- Friday, October 26<sup>th</sup>, sent pictures of two small sections of newly repaired pavers that are in decline. Location of both sections: First section on the outbound lane.

### **T & K Repair**

- Repaired the water pump motor for the off-site pressure washing.

### **Tropicare Pest Control**

- Wednesday, October 3<sup>rd</sup>, treated the interior and exterior of the Lodge facilities.
- Thursday, October 18<sup>th</sup>, treated the Sand Volleyball Court for insects.

### **Vanguard Cleaning Systems of Tampa Bay**

- Submitted a revised contract for the monthly cleaning services.
- Current Contract: 5 days of service at \$1293 per month.
- Contractual Revision: 4 days of service at \$1293 per month.
- See contract for review and approval.

### **Pasco Sheriff's Special Detail Report on Citations & Warnings**

9/25 – No issues

9/28 – Issued a warning for illegal parking on CDD property.

9/29 – No issues

10/2 – No issues

10/5 – Responded to an illegal parking complaint on CDD property at the end of Kendall Heath. The area was clear during the detail.

10/6 – Ran radar for 90 minutes. Ran a plate on a suspicious vehicle while parked in the Lodge parking lot. Vehicle left after a brief conversation.

10/9 – No issues

10/12 – No issues

10/13 – Ran radar for 90 minutes and removed a small black snake from the Men's Locker Room.

10/16 – No issues

10/19 – Ran radar for 90 minutes. Remained at the Lodge while the Lodge Manager dealt with a juvenile situation in the Theater. Routine patrol resumed after the juveniles were picked up by their parents.

10/20 – No issues

### **Playground Equipment & Dock Safety Checks**

9/24 – One park light out at Stoneleigh Park. – Replaced the bulb.

10/1 – Routine check

10/8 – Routine check

10/15 – Swing at Tower Road needs a new hinge. – Ordered

10/22 – Routine Check – Playgrounds need mulch. – Ordered



Wilderness Lake Preserve Community Development District (CDD)

**Scheduled Room Usage/Rentals**

**In preparation for a meeting or rental, the staff on duty is responsible for the presentation of the room. This may include: cleaning, setting up tables & chairs, refreshment setup/replenishment and cleanup.**

10/1 – Lodge Event – AC  
10/1 – Resident Event – Theater  
10/1 – ARC Mtg. – Main Lodge  
10/2 – HOA Mtg. – AC  
10/3 – CDD Mtg. – AC  
10/3 – Resident Event – AC  
10/3 – Resident Event – Theater  
10/3 – Girl Scouts – NC  
10/6 – Private Event – AC  
10/7 – Private Event – AC  
10/8 – Lodge Event – AC  
10/8 – Resident Event – Theater  
10/9 – Girl Scouts – NC  
10/10 – Resident Event x2 – AC  
10/10 – Resident Event – Theater  
10/11 – Resident Event – AC  
10/12 – Private Event – NC & Theater  
10/13 – Lodge Event – Lodge Campus  
10/14 – Private Event – AC  
10/14 – Private Event – NC  
10/15 – Lodge Event – AC  
10/15 – Resident Event – Theater  
10/15 – HOA Mtg. – AC  
10/15 – ARC Mtg. – Main Lodge  
10/17 – Resident Event – AC  
10/17 – Resident Event – AC  
10/17 – Resident Event – Theater  
10/17 – Girl Scouts – NC  
10/17 – Fining Mtg. – Theater  
10/19 – Lodge Event – AC  
10/20 – Community Event – Throughout the community.  
10/20 – Private Event – AC  
10/21 – Private Event – AC  
10/22 – Lodge Event – AC  
10/22 – Resident Event – Theater  
10/23 – HOA Mtg. – AC  
10/24 – HOA Mtg. – AC  
10/24 – Girl Scouts – NC  
10/24 – Resident Event x2 – AC



## Wilderness Lake Preserve Community Development District (CDD)

10/25 – Community Event – Throughout the community.

10/26 – Lodge Event – NC

10/27 – Lodge Event – NC

10/27 – Private Event – AC

10/28 – Private Event – AC

10/29 – Lodge Event – AC

10/29 – Resident Event – Theater

10/29 – ARC Mtg. – Main Lodge

10/31 – Lodge Event – Lodge Campus

### **Upcoming Events**

#### ➤ **November**

- Saturday, November 3<sup>rd</sup> – Holiday Craft Fair
- Friday, November 16<sup>th</sup> – Holiday Comedy Special & Potluck
- Saturday, November 17<sup>th</sup> – Kid's Pajama Party

#### ➤ **December**

- Saturday, December 1<sup>st</sup> – Santa's Arrival
- Sunday, December 2<sup>nd</sup> – Lighting of the Menorah
- Saturday, December 8<sup>th</sup> – Gingerbread Houses & Crafts
- Saturday, December 15<sup>th</sup> – Breakfast with Santa
- Friday, December 28<sup>th</sup> – Kid's Movie Night & Pizza
- Saturday, December 29<sup>th</sup> – Kids Bounce in the New Year

#### ➤ **January**

- Friday, January 4<sup>th</sup> – Trivia Night
- Saturday, January 5<sup>th</sup> – New Year Celebration
- Saturday, January 19<sup>th</sup> – Spaghetti Dinner
- Saturday, January 26<sup>th</sup> – Disney Day



**Wilderness Lake Preserve Community Development District (CDD)**

**Radar Speed Sign Report**

**9/21/2018 – 10/20/2018 Radar Results – Wilderness Lake Blvd. & Palmetto Pines**

**\*9/30/2018 – Battery issue**

<b>Date</b>	<b>Speed 21-25</b>	<b>Speed 26-35</b>	<b>Speed 36-45</b>	<b>Speed 46-55</b>	<b>Speed 55+</b>	<b># of Vehicles</b>
9/21/2018	1	20	0	0	0	816
9/22/2018	7	38	1	0	0	1305
9/23/2018	8	36	2	0	0	1074
9/24/2018	9	33	2	0	0	1197
9/25/2018	5	38	1	0	0	1276
9/26/2018	3	37	1	1	0	1294
9/27/2018	8	33	3	0	0	1312
9/28/2018	6	36	3	0	0	1347
9/29/2018	3	31	0	1	0	862
*9/30/2018	0	0	0	0	0	0
10/1/2018	0	27	1	0	0	983
10/2/2018	8	34	1	0	0	1225
10/3/2018	4	39	1	1	0	1273
10/4/2018	8	24	1	0	0	635
10/5/2018	6	36	1	0	0	1264
10/6/2018	3	43	0	0	0	1163
10/7/2018	6	28	0	0	0	1053
10/8/2018	6	39	0	0	0	1245
10/09/2018	5	40	1	0	0	1292
10/10/2018	7	37	1	0	0	1224
10/11/2018	3	36	2	0	0	1321
10/12/2018	3	31	0	0	0	1177
10/13/2018	2	41	2	0	0	1233
10/14/2018	4	39	0	1	0	1022
10/15/2018	4	40	0	0	0	1142
10/16/2018	3	41	0	0	0	1283
10/17/2018	1	33	1	0	0	1283
10/18/2018	10	33	1	0	0	1295
10/19/2018	11	35	2	0	0	1373
10/20/2018	10	36	1	0	0	1434
<b>Totals</b>	<b>164</b>	<b>1014</b>	<b>29</b>	<b>4</b>	<b>0</b>	<b>34403</b>



## 2018/2019 Events Budget \$27,000

October 2018	Budget	Actual
<b>Events:</b>		
Garage Sale	\$150	\$149.32
Fall Festival	\$1,300	\$1,288.29
Costume Party	\$125	\$115.43
Best Decorated House Contest	\$0	\$0
Haunted House	\$400	
Costume Parade	\$125	
<b>Total:</b>	<b>\$2,100</b>	

November 2018	Budget	Actual
<b>Events:</b>		
Arts & Crafts Fair	\$350	
Holiday Comedy Night & Potluck Dinner	\$400	
Kid's Pajama Party	\$200	
<b>Total:</b>	<b>\$950</b>	

December 2018	Budget	Actual
<b>Events:</b>		
Tree Lighting/Santa's Arrival	\$1,600	
Lighting of the Menorah	\$375	
Breakfast w/Santa	\$1,500	
Gingerbread Houses	\$200	
Best Decorated House Contest	\$0	
Kid's Movie Night & Pizza	\$50	
Kid's Bounce in the New Year	\$400	
<b>Total:</b>	<b>\$4,125</b>	

\$27,000/12 months = \$2,250 per month

1st Quarter Budget - \$7,175

January 2019	Budget	Actual
<b>Events:</b>		
New Year Celebration	\$400	
Trivia Night	\$100	
Spaghetti Dinner	\$400	
Disney Day	\$500	
<b>Total:</b>	<b>\$1,400</b>	

February 2019	Budget	Actual
<b>Events:</b>		
Volunteer Appreciation Dinner	\$150	
Around the World Wine & Dinner	\$800	
Science Day	\$200	
Valentine's Family Dinner	\$400	
Insects & Safari Day	\$800	
<b>Total:</b>	<b>\$2,350</b>	

March 2019	Budget	Actual
<b>Events:</b>		
Mardi Gras Party	\$400	
St. Patty's Day Dinner	\$500	
Movie Day - Spring Break	\$30	
Minute to Win It - Spring Break	\$250	
Planting a Pizza Garden and Flowers - Spring Break	\$350	
Imagination Run Wild Day - Spring Break	\$250	
Bubble Mania - Spring Break	\$200	
Splish Splash Fun - Spring Break	\$200	
<b>Total:</b>	\$2,180	

\$27,000/12 months = \$2,250 per month

2nd Quarter Budget - \$5,930

April 2019	Budget	Actual
<b>Events:</b>		
Cooking with Kids	\$250	
Movie Night	\$50	
Garage Sale	\$150	
Spring Picnic/Egg Hunt	\$1,600	
Dog fest	\$300	
<b>Total:</b>	\$2,350	

May 2019	Budget	Actual
<b>Events:</b>		
Kentucky Derby	\$200	
Mother's Day Breakfast	\$300	
Memorial Day BBQ/Pool Party	\$1,000	
<b>Total:</b>	\$1,500	

June 2019	Budget	Actual
<b>Events:</b>		
Summer Splash Pool Party	\$1,000	
Fishing Derby	\$200	
Tie Dye T-shirt Day	\$150	
Mad Science Day	\$400	
Movie Day	\$30	
<b>Total:</b>	\$1,780	

\$27,000/12 months = \$2,250 per month

3rd Quarter Budget - \$5,630

July 2019	Budget	Actual
<b>Events:</b>		
Pool Party - 4th of July	\$1,000	
Family Movie Night	\$30	
Hawaiian BBQ	\$700	
Craft Show	\$300	
Cooking Class	\$200	
<b>Total:</b>	\$2,230	

<b>August 2019</b>	<b>Budget</b>	<b>Actual</b>
<b>Events:</b>		
Smores Day	\$100	
Cake Pop Decorating	\$200	
Appetizer Night	\$600	
Scavenger Hunt	\$100	
Boo Hoo Breakfast	\$250	
Back to School Bingo	\$250	
<b>Total:</b>	<b>\$1,500</b>	

<b>September 2019</b>	<b>Budget</b>	<b>Actual</b>
<b>Events:</b>		
Labor Day BBQ/Pool Party	\$1,500	
Oktoberfest	\$700	
<b>Total:</b>	<b>\$2,200</b>	

\$27,000/12 months = \$2,250 per month

4th Quarter Budget - \$5,930

<b>2018/2019 Fiscal Year Events Budget</b>	<b>\$27,000</b>
<b>2018/2019 Projected Event Budget Amount to Date:</b>	<b>\$24,665</b>

### Oct. 2018 Events Summary Report

Events	Event Budget	Attendance	Sponsorship	Expenses	Revenue	Profit/Loss	2018/2019 Yearly Budget \$27,000
Fall Festival 10/13/2018	\$1,300	250	0	\$1,288.29	\$323.00	(\$965.29)	\$25,711.71
Halloween Costume Party 10/19/2018	\$125	25	0	\$115.43	\$0.00	(\$115.43)	\$25,596.28
Garage Sale 10/20/2018	\$150	35 Households	0	\$149.32	\$170.00	\$20.68	\$25,446.96
<b>Totals:</b>	\$1,575			\$1,553.04	\$493.00	(\$1,060.04)	\$25,446.96

#### General Events Supplies

Linens - Laundry Service				\$28.50			\$25,418.46
CDD Mtg. Food				\$50.38			\$25,368.08
Events storage bins/bags/Eblast program. & general supplies.							\$25,368.08
Coffee, lemonade, popcorn, plates, etc.				\$183.51			\$25,184.57
<b>Totals:</b>				\$262.39			\$25,184.57



*The Standard of Clean®*

October 29, 2018

**Ms. Tish Dobson**  
**Lodge / Facilities Manager**  
**Preserve at Wilderness Lake CDD**  
**21320 Wilderness Lake Blvd.,**  
**Land O'Lakes, FL 34629**

Greetings Ms. Dobson,

We are eager to continue to provide the janitorial services you require at a high standard level. Per our discussion, the following is a revised Price Cost proposal that reflects a reduction to four days of service per week, at the current monthly invoice amount of \$1,293.00 per month. Please review the enclosed Service Agreement, upon approval please sign and return via email. As noted in the service agreement the decrease in one less service day per week will take effect on November 1<sup>st</sup> 2018.

David Rivera  
Director of Operations  
Vanguard Cleaning Systems of Tampa Bay  
12108 N. 56th Street, Suite 108  
Tampa, FL 33617

813-849-6500 x 203  
727-678-9479 cell

[drivera@vanguardcleaning.com](mailto:drivera@vanguardcleaning.com)

Enclosures



## VANGUARD CLEANING SYSTEMS **THE Standard of Clean**

Your building appearance is a critical concern to you and your customers, business partners and employees.

With Vanguard Cleaning Systems, you have the confidence that your office cleaning needs will be met and any service issues will be addressed quickly and completely.

Unlike other janitorial services which are inconsistent or slow to fix problems, Vanguard executes as promised and to your expectations.

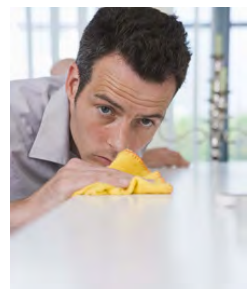
### Five Service Standards

At Vanguard Cleaning systems, we live by five service standards. They're effective. They're proven. And they ensure we deliver exceptional results to your business every time.

1. **Dedicated Customer Service Professionals** – Each of Vanguard's customers has a dedicated service professional that follows a rigorous service routine that includes periodic client visits, status calls, quality surveys and logbooks to make sure you're happy.
2. **Highly Trained and Motivated service Providers** – Vanguard franchisees have a vested interest in your satisfaction, they receive extensive training on high-quality and safe janitorial service.
3. **Advanced Cleaning Technologies** – Vanguard uses the latest green-cleaning products, eco-friendly equipment and efficient approaches to clean your office, facility, school or anything in between.
4. **Diverse and Specialized Capabilities** – Our service plans are tailored to your business – whether an office building, a doctor's office, auto dealership, multi-tenant facility, school or anything in between.
5. **Disciplined Approach** – At Vanguard, we do what we say we will do. With over 25 years of experience developing a proprietary cleaning regimen, execution is what we do best.

### The Vanguard Way

Vanguard Cleaning Systems is built on a history of trust, integrity, execution and quality that few can match. We are confident that our results are superior, because we invest so much time in our preparation.





## BENEFITS OF CONTRACTING VANGUARD

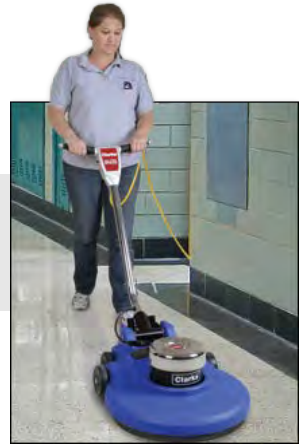
Our commitment to **Wilderness Lake Preserve**

### ATTENTIVE AND FRIENDLY CUSTOMER SERVICE

All clients have a Customer Service Manager available during business hours to discuss any issues or requests.

### HIGHLY TRAINED AND EXPERIENCED JANITORS

Vanguard provides extensive in-classroom and hands on training for all of our providers.



### ENGLISH SPEAKING

Your main contact will always speak English so that we can communicate effectively with you and your company.

### FLEXIBLE SCHEDULES

Our providers are flexible. We are able to design a cleaning program that fits either into or around your unique business operation hours.

### 24 HOUR ACCESS

All providers and crew supervisors carry cell phones for emergency access and to communicate effectively with you.

### PAPER AND SOAP SUPPLIES

Upon request, you can easily set up supply orders with your Customer Service Representative or Account Manager.

### BENEFITS OF THE VANGUARD CLEANING SYSTEM

- ✓ We have over 14,000 commercial accounts in the nation
- ✓ We are covered by a \$10,000,000 liability insurance policy and \$1,000,000 bonding policy
- ✓ Vanguard has been operating since 1984



#### Vanguard Cleans...

- General Offices
- Multi-Tenant Facilities
- Medical Offices
- Schools, Preschools
- Day Care
- Churches
- Auto Dealerships
- Fitness Centers





**A FEW MORE OF VANGUARD CLEANING'S HAPPY CUSTOMERS:**



**VANGUARD CLEANING SYSTEMS' INDUSTRY MEMBERSHIPS**







## THE BENEFITS OF GREEN CLEANING FOR *Wilderness Lake Preserve*

*Vanguard Cleaning Systems offers Green Cleaning to your company for no additional cost.*

### CLEANING FOR HEALTH...

#### BREATH HEALTHIER AIR...

Our High Filtration Vacuum's utilize at least 3 separate filters. These filters capture harmful particles and quickly remove them from your environment.

#### A CLEANER, HEALTHIER OFFICE

Green chemicals are equally effective as standard commercial cleaning chemicals. They designed to have fewer toxins and Volatile Organic Compounds (VOCs).

#### MICROFIBER EQUIPMENT

We also use Microfiber equipment. The result = less chemicals which reduces waste and exposure. It also means that we clean virtually every room with a clean applicator so that we don't bring germs from one room (the bathroom) into another (your office).

**We create a healthy work environment and help to improve the overall satisfaction and health of both your employees and customers!**

### SAVING YOU MONEY...

#### POSITIVE CUSTOMER EXPERIENCE

Be proud and display the fact that you care about the health of your customer and the environment. Upon request we will give you a framed card stating you are a green cleaned facility.

#### REDUCE ABSENTEEISM

With a healthier office comes a healthier employee. Reduce absenteeism by bringing in the Vanguard Green Cleaning program. The annual savings and productivity gains could alone cover the cost of your cleaning.

#### EXTEND THE LIFE OF YOUR BUILDING...

Extend the usable life and luster of your building components. By using microfiber and less chemicals we save you money both short and long term. Save money by maintaining the expensive parts of your infrastructure.

**Vanguard works to ensure the health, safety, and success of your business. We deliver consistent quality cleaning and clear business value.**

### LOW ENVIRONMENTAL IMPACT...

#### REDUCE WASTE

**Reduction the overall waste output.** By using safe chemicals and less of them, we are able to help our customers minimize their impact on the environment.

#### MINIMIZE TOXINS

**Reduction of harmful chemicals** from your building in wastewater. Green cleaning products are designed to have minimal impact on the environment...



**Let Vanguard help your company protect ecosystems and conserving natural resources.**

### VANGUARD GREEN PROCESS...

#### GREEN CHEMICALS

Better for you, better for the environment...

#### MICROFIBER...

Removes more dirt than any traditional methods...

#### HIGH FILTRATION VACUUMS...

Remove and captures harmful particles your office...

#### GREEN REPLENISHMENT

We recommend using recycled paper and liner products... We can order these products for you upon request!

**All of us at Vanguard bringing value to our customers every day. Green cleaning is another way that we go above and beyond.**



**VANGUARD CLEANING SYSTEMS SERVICE SCHEDULE  
FOR Preserve At Wilderness Lake CDD**

**GENERAL FACILITY AREAS**

***Services Performed Each Visit...***

- Check and sign in and out of Log Book, checking for any special attention areas and leave notes for customer regarding supplies or premises if necessary.
- Entrance area(s) walkway swept, cobwebs removed from around door and doorframe.
- Clean entrance glass and internal glass partition, removing fingerprints and smudges.
- Empty waste containers, clean as needed and remove waste to the designated area.
- Clean and polish drinking fountains.
- Vacuum high traffic floor areas.
- Spot mop floors with neutral disinfectant.
- Return chairs, furniture, and waste containers to proper positions.
- Turn of lights upon leaving areas.
- Lock designated office doors upon completion of cleaning.

***Services Performed Each Week...***

- Dust window ledges and tops of partitions.
- Dust furniture, desks, chairs, credenzas, tables, and cabinets.
  - *Papers and folders will not be moved unless specifically requested.*
- Move moveable items to clean, vacuum under.
- Clean water coolers trays if applicable.
- Dust and sanitize telephones.
- Carpeted areas thoroughly vacuumed to include under desks, under waste receptacles, behind doors, around edges and corners.
- Hard surface floor areas thoroughly mopped to include under desks, under waste receptacles, behind doors, around edges and corners. (3 x WEEK in Nature Room)

***Services Performed Each Month...***

- Dust high reach areas including ceiling fans, shelves, ledges, vents, and HVAC grills.
- Dust blinds.
- Remove cobwebs.
- Dust accessible baseboards and other low reach areas.





## VANGUARD CLEANING SYSTEMS SERVICE SCHEDULE CONTINUED...

### FITNESS AREA:

#### *Services Performed Each Visit: Fitness Area*

- Wipe down equipment with disinfectant
- Spot clean mirrors.

### KITCHEN AND OR LUNCH ROOM AREA:

#### *Services Performed Each Visit...*

- Damp wipe table tops and counters.
- Move items on counter tops to clean behind and under.
- Damp wipe exterior of cabinets as needed.
- Clean and sanitize sinks.
- Empty waste containers, clean as needed and remove waste to the designated area.
- Damp wipe interior and exterior of microwave ovens.
- Wipe exterior of refrigerator and vending machines.
- Vacuum carpeted areas.
- Sweep and mop hard surface floor with neutral disinfectant.

### RESTROOM AREAS:

#### *Services Performed Each Visit...*

- Restock toilet paper, paper towels, hand soap, and other supplies.
- Empty waste containers, clean as needed and remove waste to the designated area.
- Stall partitions – tops will be dusted, walls spot cleaned and disinfected.
- Clean and sanitize sinks, counters, and restroom fixtures including toilet bowls, toilet seats, and urinals.
- Clean and polish mirrors, glass and chrome.
- Sweep and wet mop floor with germicidal disinfectant.
- Showers cleaned with germicidal disinfectant.

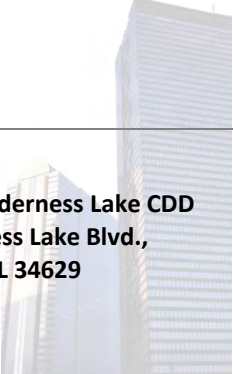
#### *Services Performed Each Month...*

- Pour clean water down floor drains to prevent odors.
- Vacuum all exhaust fans and vents to remove dust.
- Wipe and disinfect all metal partitions, walls, kick plates and thresholds.

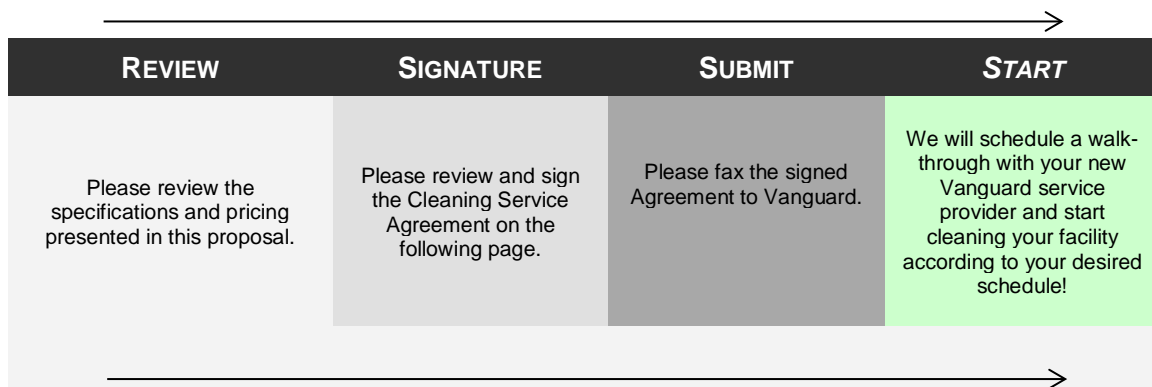




## PRICING AND SPECIFICATIONS

CUSTOMER	SPECIFICATIONS	
 Preserve At Wilderness Lake CDD 21320 Wilderness Lake Blvd., Land O'Lakes, FL 34629	PRICE	\$1293.00
	FREQUENCY	4 X WEEK
	START TIME	11/01/2018

*To get started with Vanguard Cleaning:*





## **VANGUARD CLEANING SYSTEMS | CLEANING SERVICE AGREEMENT**

The undersigned Client hereby accepts the proposal of AT YOUR SERVICE TEAM ENTERPRISES, INC. (d/b/a VANGUARD CLEANING SYSTEMS OF TAMPA BAY for janitorial services for Client's premises located at:

**Preserve At Wilderness Lake CDD  
21320 Wilderness Lake Blvd.,  
Land O'Lakes, FL 34629**

with the following terms:

1. Beginning **November 1<sup>st</sup> 2018** Vanguard Cleaning Systems of Tampa Bay will arrange for delivery of the professional commercial cleaning services described on the preceding "Service Schedule" **4 X WEEK** at a monthly cost of **\$1293**.
2. Client accepts that the services to be provided under the Service Schedule will be delegated by Company to an independently-owned Vanguard Cleaning Systems franchisee. Client agrees to inform Company if dissatisfied with the Service Provider or the services so any appropriate corrections can be made.
3. The price under "Pricing and Specifications" on the Service Schedule is applicable for one year from the date of this Agreement for the services identified on, and to be delivered at the intervals provided in, the Service Schedule. The price is subject to adjustment based upon substantial changes in occupancy or cleaning requirements. Either Client or Company can cancel this Agreement by giving 30 days advance written notice of cancellation to the other party. Cleaning equipment and supplies are included in the price, except for toiletries, liners and paper supplies, which can be purchased through Company.
4. Client will be invoiced each month for that month's service, with payment due by the 5th of the following month. Payments not received by the 10<sup>th</sup> of the month in which they are due are delinquent and subject to a service charge. Company can suspend services pending receipt of late payments without liability. The price excludes any use tax, tax on sales, services or supplies, or other such tax, which are payable by Client. Client will reimburse Company for any taxes paid by Company on Client's behalf.
5. Services are not provided on New Year's Day, Thanksgiving Day, and Christmas Day, unless separate arrangements are made for an additional charge. The price is not pro-rated or reduced for non-performance of scheduled services on the noted holidays.
6. Client will deliver to Company with a signed copy of this Agreement one set of keys for the Service Provider, which will be returned to Client if this Agreement is cancelled. Client understands that Service Provider cannot make an agreement on Company's behalf.

### **ACCEPTED:**

\_\_\_\_\_  
**Wilderness Lake Preserve**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date Signed**

**David Rivera**  
**Vanguard Cleaning Systems of Central Florida**

**Director of Operations**  
**Title**

**10/15/2018**  
**Date Signed**





VANGCLE-01

LWHITLOCK

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/23/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0757776 HUB International Insurance Services Inc. 580 California Street Suite 1300 San Francisco, CA 94104	CONTACT Allison Scher NAME: PHONE (A/C, No, Ext): (877) 825-2681 FAX (A/C, No): (951) 231-2572 E-MAIL ADDRESS: Cal.Cpu@hubinternational.com
INSURED At Your Service Team, Inc. DBA: Vanguard Cleaning Systems of Tampa Bay & its Unit Franchisees 12108 North 56th Street, Suite #8 Tampa, FL 33617	INSURER(S) AFFORDING COVERAGE INSURER A: West American Insurance Co 44393 INSURER B: James River Insurance Company 12203 INSURER C: Federal Insurance Company 20281 INSURER D: National Union Fire Insurance Company of Pittsburgh, PA 19445 INSURER E: INSURER F:

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		BKW57253952	05/01/2018	05/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		CA4360036004	05/01/2018	05/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		93639689	05/01/2018	05/01/2019	EACH OCCURRENCE \$ 25,000,000 AGGREGATE \$ 25,000,000
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
D	Crime		013654154	05/01/2018	05/01/2019	EmplThft/Forgery/Alt 1,000,000
D	Crime		013654154	05/01/2018	05/01/2019	Clients Prop 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

\*Please Note: Workers Compensation and Owned Auto is handled by the individual Vanguard office, not HUB International. Please contact your service representative for certificate requirements on these policies.

For Information Purpose Only.

## CERTIFICATE HOLDER

## CANCELLATION

\*For Information Purpose Only\*

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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# Tab 3

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

The regular meeting of the Board of Supervisors of the Preserve at Wilderness Lake Community Development District was held on **Wednesday, October 3, 2018 at 9:30 a.m.** at The Preserve at Wilderness Lake Activity Center at the Lodge located at 21320 Wilderness Lake Boulevard, Land O'Lakes, Florida, 34637.

Present and constituting a quorum:

Beth Edwards	<b>Board Supervisor, Chairman</b>
Scott Diver	<b>Board Supervisor, Vice Chairman</b>
James Estel	<b>Board Supervisor, Assistant Secretary</b>
Lou Weissing	<b>Board Supervisor, Assistant Secretary</b>
Sam Watson	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Matt Huber	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Tish Dobson	<b>Lodge Manager, Preserve at Wilderness Lake</b>
Audience	<b>Fran Weissing</b>
	<b>Bill Bassett</b>
	<b>Al Tuntland</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Huber called the meeting to order confirming a quorum for the meeting.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

Mr. Estel led the Board in the reciting of The Pledge of Allegiance.

**THIRD ORDER OF BUSINESS**

**Audience Comments/ Board & Staff Responses**

Mr. Diver requested an update on the HVAC Proposals.

Ms. Edward mentioned she had further updates regarding the HOA/CDD sharing irrigation.

Mr. Bassett and Mr. Tuntland were in attendance to continue the discussions regarding the Nature's Ridge request to connect into the CDD's irrigation, as well as Fran Weissing Vice President of the HOA.



**FOURTH ORDER OF BUSINESS**

**Review of District Counsel's Report**

Not present and no report.

**FIFTH ORDER OF BUSINESS**

**Review of District Engineer's Report**

District Engineer Mr. Woodcock in his absence provided a written report to the Board on Erosion for the erosion at Pond #31. Additionally, a proposal from Tim Cooney of Sitemasters to do the repairs for \$4,200.00 was presented to the Board under separate cover as it was received prior to the start of the CDD meeting. The Board reviewed the proposal and during discussions directed staff to obtain 3 other proposals to compare and directed Staff will move forward with a not to exceed amount of \$4,200.00. Subject to homeowner's receiving a notice that the work would be complete by the contractor entering the ROWs.

On a Motion by Ms. Edwards, seconded by Mr. Diver, with all in favor except for Mr. Watson, the Board of Supervisors approved a Not to Exceed \$4,200.00 with staff checking on another proposal to compare, for the Preserve at Wilderness Lake Community Development District.

**SIXTH ORDER OF BUSINESS**

**Review of GHS Environmental Report**

The Board reviewed the GHS Environmental Report. The Board did not have any questions or comments.

**SEVENTH ORDER OF BUSINESS**

**Discussion regarding CDD/HOA shared irrigation**

Ms. Edwards informed the Board that the CDD is providing such a small amount of water to the HOA, it is in the best interest to allow the irrigation to stay the same. The HOA has agreed to pay the legal fees for an agreement to be drawn up between the HOA and the CDD for the shared irrigation.

**EIGHTH ORDER OF BUSINESS**

**Review of PSA Report**

The Board reviewed PSA's report and a discussion ensued regarding landscape services for bid through PSA. The Board also discussed making changes to the bid ranking criteria.

On a Motion by Mr. Weissing, seconded by Mr. Estel, with all in favor, the Board of Supervisors authorized Staff to send out the landscape services for bids, for the Preserve at Wilderness Lake Community Development District.

On a Motion by Ms. Edwards, seconded by Mr. Diver, with all in favor, the Board of Supervisors authorized the following changes to the bid ranking criteria: Personnel = 25 points; Experience = 20 points; Understanding the Scope of Work = 15 points; Price = 20 points; Reasonableness = 15 points all totaling 100 points, for the Preserve at Wilderness Lake Community Development District.

**Recessed at 10:32 a.m.**

**Reconvened at 10:48 a.m.**

**NINTH ORDER OF BUSINESS**

**Review of the Lodge Manager's Report**

The Board heard the Ms. Dobson's Report and a discussion of the HVAC proposals with an update on these proposals anticipated for the November CDD meeting. Mr. Diver stated that the tether balls keep disappearing and thought they should be removed. After discussion the Board discussed the recumbent bike replacement and refurbishing the barstools for the Lodge.

On a Motion by Mr. Diver, seconded by Mr. Weissing, with all in favor, the Board of Supervisors Board approved Not to Exceed \$4,190.00 for a recumbent bike replacement and appoint Mr. Diver as the liaison for this project, for the Preserve at Wilderness Lake Community Development District.

On a Motion by Ms. Edwards, seconded by Mr. Estel, with all in favor, the Board of Supervisors Board approved the refurbishment of the barstools for the Lodge, for the Preserve at Wilderness Lake Community Development District.

**TENTH ORDER OF BUSINESS**

**Discussion regarding CDD's Insurance Policy**

Ms. Edwards reviewed the insurance policy for the Board of Supervisors.

On a Motion by Mr. Estel, seconded by Mr. Diver, with all in favor, the Board of Supervisors Board ratified the approval of the insurance as well as elected Lou Weissing as the liaison along with Ms. Dobson to review the District's insurance to ensure everything was covered appropriately, for the Preserve at Wilderness Lake Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Addendum for Contract for  
Professional District Services**

Mr. Huber presented the Addendum for Contract for Professional District Services to the Board of Supervisors.

On a Motion by Mr. Estel, seconded by Mr. Diver, with all in favor, the Board of Supervisors Board approved the Addendum for Contract for Professional District Services, for the Preserve at Wilderness Lake Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Consideration of Minutes of the  
Board of Supervisors' Meeting held  
on September 5, 2018**

Mr. Huber presented the Minutes of the Board of Supervisors' Meeting held on September 5, 2018 to the Board of Supervisors.

On a Motion by Mr. Diver, seconded by Mr. Weissing, with all in favor, the Board of Supervisors Approved the Minutes of the Board of Supervisors' Meeting held on September 5, 2018 as amended, for the Preserve at Wilderness Lake Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Operation and  
Maintenance for August 2018**

Mr. Huber presented the Operation and Maintenance for August 2018 to the Board of Supervisors.

On a Motion by Ms. Edwards, seconded by Mr. Diver, with all in favor, the Board of Supervisors Approved the Operation and Maintenance for August 2018 in the amount of \$155,039.18, for the Preserve at Wilderness Lake Community Development District.

**FOURTEENTH ORDER OF BUSINESS**

**Review of Financial Statements for  
August 2018**

Mr. Huber presented the August 2018 Financial Statements to the Board of Supervisors.

**FIFTEENTH ORDER OF BUSINESS**

**Review of Reserve Study Report**

Mr. Huber presented the Reserve Study to the Board of Supervisors.

**SIXTEENTH ORDER OF BUSINESS**

**District Manager's Report**

Mr. Huber reminded the Board that their next meeting will be held on Wednesday, November 7, 2018, at 6:30 p.m. Mr. Huber also presented (under separate cover) the memo from IBERIA Bank indicating one of the CDD's CD was about to expire, during the discussion the Board appointed Lou Weissing as the investment liaison for the CDD and directed him to work with Staff on this CD.

On a Motion by Ms. Edwards, seconded by Mr. Estel, with all in favor, the Board of Supervisors appointed Lou Weissing as the investment liaison for the CDD and directed him to work with Staff on this CD, for the Preserve at Wilderness Lake Community Development District.

**SEVENTEENTH ORDER OF BUSINESS**

**Supervisor    Comments    and  
Requests**

Mr. Diver recommended that everyone vote for Beth Edwards for the upcoming elections.

Mr. Estel advised that he would be using one the CDD's vendors to paint his House.

Mr. Weissing mentioned that the volleyball courts were getting more use and that Stoneleigh Park & front entryway looked very good.

Ms. Edwards mentioned that she was running for the Board, but that the Board would be electing a new Chairman for the next year following a policy that the CDD Board set in the past that Chairman only hold the position for 2 years.

Mr. Watson suggested that Staff see if they could add a basketball hoop to the Tetherball poles.

**EIGHTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Estel seconded by Mr. Diver, with all in favor, the Board of Supervisors adjourned the meeting at 12:24 p.m. for the Preserve at Wilderness Lake Community Development District.

\_\_\_\_\_  
Assistant Secretary

\_\_\_\_\_  
Chairman/Vice Chairman

# Tab 4

# The Preserve at Wilderness Lake Community Development District

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DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

## **Operation and Maintenance Expenditures September 2018 For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from September 1, 2018 through September 30, 2018.

The total items being presented: **\$121,250.51**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

**The Preserve at Wilderness Lake Community Development District**  
**Paid Operation & Maintenance Expenditures**  
**September 1, 2018 Through September 30, 2018**

<u>Vendor Name</u>	<u>Check</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Code</u>	<u>Invoice Amount</u>	<u>Page #</u>
2XL Corporation	010961	239651	(8) GymWipes Refills-700 CT S&H 09/18	Fitness Equipment Maintenance & Repairs	\$ 277.59	1
A Total Solution, Inc. (ATS)	010927	Q139250	Monthly Service Maintenance Agreement 09/18	Security System Monitoring & Maintenance	\$ 600.00	2
AlSCO, Inc.	010936	LTAM766473	Linen & Mat Service 08/18	Facility Supplies - Spa	\$ 153.23	3
AlSCO, Inc.	010962	LTAM768488	Linen & Mat Service 09/18	Facility Supplies - Spa	\$ 134.97	4
Beth Edwards	010965	BE090518	Board of Supervisors Meeting 09/05/18	Supervisor Fees	\$ 200.00	5
Charles L. Weissing	010980	LW090518	Board of Supervisors Meeting 09/05/18	Supervisor Fees	\$ 200.00	5
City Electric Supply Company	010937	LOL/108468	Supplies - Landscaping 08/18	Landscape Maintenance	\$ 78.20	6
Duke Energy	010939	60574 01168 08/18	Herons Glen Sign 08/18	Electric Utility Service	\$ 11.97	8
Duke Energy	010939	83196 80556 08/18	Herons Wood Sign 08/18	Electric Utility Service	\$ 12.56	9
Duke Energy	010939	91468 53580 08/18	Summary Bill 08/18	Electric Utility Service	\$ 12,474.68	10
Duke Energy	010952	94409 44391 08/18	Summary Bill 08/18	Electric Utility Service	\$ 913.04	13
Egis Insurance Advisors LLC	010966	8015	Renew Policy #100118678 10/1/18-10/1/19	Prepaid Insurance	\$ 30,950.00	21
Fitness Logic, Inc.	010928	83833	Replace Power Inlet on Treadmill 08/18	Fitness Equipment Maintenance & Repairs	\$ 64.66	23

**The Preserve at Wilderness Lake Community Development District**  
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**September 1, 2018 Through September 30, 2018**

Vendor Name	Check	Invoice Number	Invoice Description	Code	Invoice Amount	Page #
Fitness Logic, Inc.	010940	83902	Replaced Pedal Straps on Two Recumbent Bikes 08/18	Fitness Equipment Maintenance & Repairs	\$ 122.38	24
Fitness Logic, Inc.	010968	84235	Monthly Maintenance 09/18	Fitness Equipment Maintenance & Repairs	\$ 110.00	26
Florida Department of Revenue	010954	61-8014999201-4 08/18	Sales & Use Tax 08/18	Sales Tax Payable	\$ 278.04	27
Frontier Communications	010929	239-159-2085-030513-5 08/18	Fios Internet 08/18	Telephone, Internet & Fax	\$ 118.98	29
Frontier Communications	010929	813-995-2437-061803-5 08/18	813-995-2437 Phone Service 08/18	Telephone, Internet & Fax	\$ 728.43	32
Frontier Communications	010929	813-995-2907-040103-5 08/18	Frontier Phone and Internet 08/18	Telephone, Internet & Fax	\$ 166.06	37
Grant Hemond and Associates Inc	010955	091018-Fall Festival	Fall Festival Deposit 09/18	Special Events	\$ 118.50	40
Gulf Coast Tractor & Equipment	010941	IL34711	Parts Supplies 08/18	Maintenance & Repair - Lodge	\$ 103.26	42
Gulf Coast Tractor & Equipment	010956	IL35036	Misc. Parts 09/18	Wetland Nuisance/ Exotic Species Control, Maintenance &	\$ 23.88	43
Gulf Coast Tractor & Equipment	010941	WL06335	Cleaned Fuel System/Replace Fuel Tune Saw/Start Cord 08/18	Furniture Repair / Replacement	\$ 96.11	44
Harris Romaner Graphics	010942	19127	Wilderness Lodge Pass Decals 09/18	Maintenance & Repair - Lodge	\$ 140.00	45
Himes Electrical Service, Inc.	010943	20223	Replaced Electrical Panel/Breakers for Lights/Well 08/18	Field Operations, Athletic/Park Court/Field Repairs	\$ 487.00	46
Ierna's Heating & Cooling	010944	44215314	Flush Drain Line (HVAC) 09/18	Maintenance & Repair - Lodge	\$ 240.00	47



**The Preserve at Wilderness Lake Community Development District**  
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**September 1, 2018 Through September 30, 2018**

Vendor Name	Check	Invoice Number	Invoice Description	Code	Invoice Amount	Page #
Ierna's Heating & Cooling	010957	44273184	Flush Drain Line (HVAC) 09/18	Maintenance & Repair - Lodge	\$ 235.00	49
James Estel	010967	JE090518	Board of Supervisors Meeting 09/05/18	Supervisor Fees	\$ 200.00	5
Jerry Richardson	010969	1148	Monthly Hog Removal Service 09/18	Wildlife Management Services	\$ 1,111.11	51
Land O' Lakes Recycling Center	010945	615972	C&D Container Pull Charge 08/18	Garbage - Recreational Facility	\$ 300.00	52
Land O' Lakes Recycling Center	010970	616088	C&D Container Pull Charge Trees 09/18	Garbage - Recreational Facility	\$ 300.00	54
Netix Solutions, LLC	010930	180220	Community Website 08/18	Website Fees & Maintenance	\$ 84.00	56
Netix Solutions, LLC	010946	180232	Community Website 09/18	Website Fees & Maintenance	\$ 84.00	57
Office Depot Business Credit	010971	6011 5642 4062 9138 07/18	Clubhouse Office Supplies 07/18	Office Supplies	\$ 513.46	58
Oriental Trading Company, Inc.	010947	691653388-02	Supplies - Carnevil Banner 08/18	Special Events	\$ 24.99	66
Oriental Trading Company, Inc.	010947	691653388-03	Supplies - Pumpkin Patch 08/18	Special Events	\$ 38.43	67
Pasco County Utilities	010958	Summary Water 08/18	Summary Water Billing 08/18	Water Utility Services	\$ 1,785.25	68
Pasco Sheriff's Office	010948	I-6/27/2018-02554	Off Duty Detail 08/18	Deputy	\$ 2,080.00	76
Performance Standard Assurance, Inc.	010972	1216	September 12 Inspection Field Operations 09/18	Field Operations	\$ 1,100.00	78

**The Preserve at Wilderness Lake Community Development District**  
**Paid Operation & Maintenance Expenditures**  
**September 1, 2018 Through September 30, 2018**

<u>Vendor Name</u>	<u>Check</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Code</u>	<u>Invoice Amount</u>	<u>Page #</u>
Preserve at Wilderness Lake CDD	CD229	CD229	Debit Card Replenishment 09/18			
			Lowes	Repairs & Maintenance - Lodge	\$ 22.44	80
			Publix	Special Events	\$ 28.21	81
			Publix	Special Events	\$ 47.63	82
			Sams	Janitorial Supplies, General Store	\$ 30.26	83
			Petco	Nature Center Operations	\$ 89.98	84
			Home Depot	Repairs & Maintenance -Lodge	\$ 118.35	85
			Walmart	General Store, Nature Center Operations, Special Events	\$ 173.84	86
			Pasco Laundromat	Special Events	\$ 54.00	87
			Lowes	Repairs & Maintenance -Lodge	\$ 31.94	88
			Lowes	Repairs & Maintenance -Lodge	\$ 4.53	89
			Lowes	Repairs & Maintenance -Lodge	\$ 47.92	90
			Publix	Special Events	\$ 9.28	91

**The Preserve at Wilderness Lake Community Development District**  
**Paid Operation & Maintenance Expenditures**  
**September 1, 2018 Through September 30, 2018**

<u>Vendor Name</u>	<u>Check</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Code</u>	<u>Invoice Amount</u>	<u>Page #</u>
			Sams	General Store, Special Events	\$ 97.08	92
			Spirit Halloween	Special Events	\$ 114.85	93
			Publix	Janitorial Supplies, Facility Supplies - Spa, Repair & Maintenance -Lodge	\$ 45.80	97
			Walmart	Special Events	\$ 30.34	98
			Pasco Laundromat	Special Events	\$ 28.50	99
			Publix	Special Events	\$ 177.83	100
			Publix	Special Events	\$ 25.62	101
			Lowes	Repairs & Maintenance -Lodge	\$ 278.74	102
			Sunoco	Repairs & Maintenance -Lodge	\$ 26.32	103
			Dell	Office Supplies	\$ 464.54	104
			Lowes	Repairs & Maintenance -Lodge	\$ 25.95	107
			Pasco Laundromat	Special Events	\$ 31.50	108
			Sherwin Williams	Repairs & Maintenance -Lodge	\$ 145.85	109

# The Preserve at Wilderness Lake Community Development District

## Paid Operation & Maintenance Expenditures

September 1, 2018 Through September 30, 2018

Vendor Name	Check	Invoice Number	Invoice Description	Code	Invoice Amount	Page #
			Lowes	Janitorial Supplies, Repair & Maintenance - Lodge	\$ 81.22	110
			Lowes	Repairs & Maintenance -Lodge	\$ (5.32)	111
			4- Imprint	Resident Services	\$ 135.74	112
			Sams	Janitorial Supplies, General Store, Resident Services	\$ 231.66	115
			Batteries & Bulbs	Repairs & Maintenance -Lodge	\$ 30.15	116
ReadyRefresh by Nestle	010973	18I0006240923	Bottled Water Service 08/18	Resident Services	\$ 95.74	117
Rentalex of Hudson, Inc.	010932	1-109157	Scrubbed Stoned Floors 08/18	Maintenance & Repair - Lodge	\$ 158.28	118
Rizzetta & Company, Inc.	010931	INV00000034768	District Management Fees 09/18	District Management	\$ 5,983.33	121
Rizzetta Amenity Services, Inc.	010933	INV00000000005223	Amenity Management 07/18	Management Contract Payroll	\$ 12,140.31	122
Rizzetta Amenity Services, Inc.	010959	INV00000000005340	Amenity Management 09/18	Management Contract Payroll & Management Fees	\$ 12,594.03	123
Rizzetta Amenity Services, Inc.	010959	INV00000000005368	Out of Pocket Expenses 08/18	Payroll Reimbursement Mileage	\$ 166.73	124
Robert Scott Diver	010963	SD090518	Board of Supervisors Meeting 09/05/18	Supervisor Fees	\$ 200.00	5
Samuel Watson	010979	SW090518	Board of Supervisors Meeting 09/05/18	Supervisor Fees	\$ 200.00	5

**The Preserve at Wilderness Lake Community Development District**  
**Paid Operation & Maintenance Expenditures**  
**September 1, 2018 Through September 30, 2018**

Vendor Name	Check	Invoice Number	Invoice Description	Code	Invoice Amount	Page #
Specialty Surfaces, LLC	010949	1193	Aqua Flex Install Kiddie Water Feature Protective Surf 08/18	Capital Reserves	\$ 1,700.00	125
Suncoast Pool Service	010974	4773	Pool & Spa Service 09/18	Pool Service Contract	\$ 1,650.00	126
Suncoast Pool Service	010974	4777	Installed ORP Controller with Flow Cell 09/18	Capital Reserves	\$ 1,470.00	127
Sunrise Landcare	010975	103783	Monthly Maintenance 09/18	Landscape Maintenance	\$ 12,524.05	128
Sunrise Landcare	010934	103833	Extended Mulch Bed and Replaced Turf with St. Aug Sod 08/18	Landscape Replacement Plants, Shrubs & Trees, Mulch	\$ 1,366.00	129
Sunrise Landscape	010935	62712	Repaired Main Line and Replaced Two Rotors 08/18	Irrigation Repairs	\$ 238.90	130
Sunrise Landscape	010935	62713	Replaced Defective Controller Face Plate 08/18	Irrigation Repairs	\$ 245.00	131
Sunrise Landscape	010950	62764	Replaced Submersible Pump 08/18	Capital Reserves	\$ 4,767.00	132
Sunrise Landscape	010950	62783	Irrigation Repair 08/18	Irrigation Repairs	\$ 437.40	133
Sunrise Landscape	010976	62867	Performed Monthly Walk for Irrigation Zones 09/18	Irrigation Repairs	\$ 179.40	134
Sunrise Landscape	010976	62895	Irrigation Repair Controller 09/18	Irrigation Repairs	\$ 216.90	135
Sunrise Landscape	010976	62897	Irrigation Repair Controller 09/18	Irrigation Repairs	\$ 997.51	136
Sunrise Landscape	010935	S-1417	Repaired Pump 02/18	Irrigation Repairs	\$ 1,264.65	137

# The Preserve at Wilderness Lake Community Development District

## Paid Operation & Maintenance Expenditures

September 1, 2018 Through September 30, 2018

Vendor Name	Check	Invoice Number	Invoice Description	Code	Invoice Amount	Page #
Tish Dobson--Petty Cash	010938	083118	Replenish Petty Cash 08/18	General Store, Special Events & Maintenance & Repair -Lodge	\$ 257.76	138
Tish Dobson--Petty Cash	010964	091918	Replenish Petty Cash 09/18	Professional Oversight of WLP Wetland Staff, Special Events & Maintenance & Repair - Lodge	\$ 288.91	148
Tropicare Termite & Pest Control, Inc.	010977	59370	Interior/Exterior/Perimeter Treatment 07/18	Maintenance & Repair - Lodge	\$ 150.00	158
Tropicare Termite & Pest Control, Inc.	010977	61820	Interior/Exterior/Perimeter Treatment 09/18	Maintenance & Repair - Lodge	\$ 150.00	159
Upbeat, Inc.	010960	605548	6 FT Contour Bench for Minnow Brook Park 08/18	Capital Reserves	\$ 822.90	161
Upbeat, Inc.	010960	605600	Dogipot Trash Bags/30 Rolls 08/18	Dog Waste Station Supplies	\$ 294.50	162
Vanguard Cleaning Systems of Tampa Bay	010978	79545	Monthly Service Charge 09/18	Lodge-Facility Janitorial Services	\$ 1,293.00	163
Verizon Wireless	010951	9813195742	Cell Phone Service 08/18	Telephone, Internet & Fax	\$ 113.68	164

Report Total

\$ 121,250.51

**The Preserve at Wilderness Lake Community Development District**  
**Reserve Fund Expenditures**  
October 1, 2017 Through September 30, 2018

Vendor Name	Check Number	Invoice Number	Invoice Description	Code	Invoice Amount
Upbeat Inc	10519	598260	Picnic Table & @ Park Benches	Capital Reserves	\$ 2,257.48
Fitness Logic, Inc.	010575	80195	Move Gym Equipment Back to Position 03/18	Capital Reserves	\$ 252.00
Fitness Logic, Inc.	010588	80458	Bacta Link Free Trainer 03/18	Capital Reserves	\$ 4,945.99
Fitness Logic, Inc.	010557	80065	Move Equipment from Gym to Yoga Studio 02/18	Capital Reserves	\$ 381.00
Great Britain Tile, Inc.	010589	24882	Flooring For Fitness Center 03/18	Capital Reserves	\$ 16,182.43
Haygood Painting Company, Inc	010601	031618	Deposit on Painting Lodge Entry Door - Project 03/18	Capital Reserves	\$ 1,500.00
Cushion Solutions Incorporated	010709	23382	Resling Chair 05/18	Capital Reserves	\$ 675.00
Creative Shades Solutions, Inc.	010767	2018-050	Install Shade Cloth, New Roof Playground 4 06/18	Capital Reserves	\$ 3,000.00
Haygood Painting Company, Inc	010770	060618	Balance Due, Painting Lodge Entry Door - Project 06/18	Capital Reserves	\$ 2,275.00
Playground Services by David Bloom, Inc.	010827	061318	Oakhurst Woodsmere Monkey-Bar Equipment 06/18	Capital Reserves	\$ 1,037.50
Upbeat, Inc.	010857	603582	6' Contour Bench 07/18	Capital Reserves	\$ 754.24
Walt's Upholstery	010859	1279	Reupholster Theatre Seating 07/18	Capital Reserves	\$ 4,673.00

# The Preserve at Wilderness Lake Community Development District

## Reserve Fund Expenditures

October 1, 2017 Through September 30, 2018

Vendor Name	Check Number	Invoice Number	Invoice Description	Code	Invoice Amount
Upbeat, Inc.	010891	604147	Reserves Playground 07/18	Capital Reserves	\$ 2,084.69
Upbeat, Inc.	010891	604466	Reserves Outdoor Furniture Basketball Court 07/18	Capital Reserves	\$ 802.75
Specialty Surfaces, LLC	010949	1193	Aqua Flex Install Kiddie Water Feature Protective Surf 08/18	Capital Reserves	\$ 1,700.00
Suncoast Pool Service	010974	4777	Intalled ORP Contoller with Flow Cell 09/18	Capital Reserves	\$ 1,470.00
Sunrise Landscape	010950	62764	Replaced Submersible Pump 08/18	Capital Reserves	\$ 4,767.00
Upbeat, Inc.	010960	605548	6 FT Contour Bench for Minnow Brook Park 08/18	Capital Reserves	<u>\$ 822.90</u>
<b>Reserve Expenditure Total</b>					<u><b>\$ 49,580.98</b></u>